

BCS2287 BRYDON WALK

SPECIAL LEVY PAYMENT

Dear Owners

At the Annual General Meeting held November 23, 2016 a Special Levy was passed for large scale maintenance work, payable on **January 15, 2017**. The Special Levy amount was detailed in the Annual General Meeting minutes, and also shows on each Owner's individual account.

If you pay your Strata Fees by pre-authorized chequing, the Special Levy is not automatically taken. The Special Levy must be paid separately by cheque.

Any Owner that has not yet paid their Special Levy is asked to forward a cheque for full payment as quickly as possible. The cheque should be made out to "**BCS2287 Brydon Walk**" and mailed to Associa BC's offices at:

13468 77 Ave
Surrey, BC V3W 6Y3

Please ensure you also write "Special Levy" in the memo line.

All Owners with outstanding levies are asked to make payment as quickly as possible. Essential maintenance work dependent on these funds is being held up. Late payment penalties and interest may also be applied to any Special Levy not paid by May 31, 2017. Any queries regarding Special Levy payment can be directed to the Client Service Centre:

abc.service@associa.ca
604-591-6060

Thank you

Jin Dhaliwal

Community Manager