



RANCHO MANAGEMENT SERVICES (B.C.) LTD.

Property Management Specialists

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MEMORANDUM



TO: All Residents of Strata Plan VR1428, "555"
FROM: Patrick Frechette, Property Manager
DATE: Monday, January 12th, 2009
RE: PARKADE BREAK-IN

Please be advised there was a recent report of a parkade break-in over the weekend. We hope this is an isolated incident, however; would like to remind all Residents of a few simple security measures:

- **ALWAYS** wait for the garage gate to close completely before driving away, both when entering and exiting the underground parkade
- **NEVER** allow anyone into the courtyard/parkade who does not have a valid key or remote and do not buzz in people you do not know
- **IMMEDIATELY** report any lost or missing keys and/or remotes to the Property Manager
- **REPORT** any crime or suspicious activity immediately to the police (Vancouver Police 604-717-3321) and Rancho Management (604-684-4508).

In addition, we would like to take this opportunity to remind all Residents that the Strata's insurance coverage does not include private possessions. Contents insurance should be obtained by all Owners to protect person property in the event of a break-in or other emergency.

Should you have any questions or concerns, please do not hesitate to contact the undersigned

Yours truly,

RANCHO MANAGEMENT SERVICES (B.C.) LTD.

Agent for the Owners

Per:

Patrick Frechette

Property Manager

Direct line 331-4262

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PF/np