



RANCHO MANAGEMENT SERVICES (B.C.) LTD.

Property Management Specialists

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MEMORANDUM

TO: All Owners/Residents of
Strata Corporation VR1428 - "555" – West 14th Avenue

FROM: Patrick Frechette, Property Manager

DATE: Tuesday, July 22nd, 2008

RE: WINDOW WASHING COMPLETION

Dear Owners/Residents:

Please be advised that *A Space Window Cleaning* will be back on site to complete the window cleaning on:

*Friday, July 25th, 2008
between the hours of:
8:00 a.m. to 5:00 p.m.*

You are requested to leave your gate door that accesses your patio unlocked! Please be aware of the window cleaners working outside the building and ensure that all windows are closed during this time. You may wish to also have your blinds closed. In addition, we ask owners to ***remove any screens and cover any patio furniture and accessories to avoid spillage.*** Thank you in advance for your cooperation and consideration in this matter.

Should you have any questions or concerns, please do not hesitate to contact the undersigned.

Yours truly,

RANCHO MANAGEMENT SERVICES (B.C.) LTD.

Agent for the Owners

Per:

A handwritten signature in black ink, appearing to read 'Patrick Frechette', is written over a light blue horizontal line.

Patrick Frechette

Property Manager

Direct line 331-4262

Email: pfrechette@ranchogroup.com

PF/np