



RANCHO MANAGEMENT SERVICES (B.C.) LTD.

Property Management Specialists

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MEMORANDUM

**TO: All Owners/Residents of
Strata Corporation VR1428 - "555" – West 14th Avenue**

FROM: Patrick Frechette, Property Manager

DATE: Tuesday, June 10th, 2008

RE: FIRE SYSTEM TEST

Dear Owners/Residents:

Fire safety technicians will be testing the smoke and heat detectors in every suite on:

**Thursday, June 19th, 2008
between the hours of
9:30 a.m. and 12:00 p.m.**

Testing in a suite usually takes a couple of minutes.

Access to suites:

1. Anna Tarko will be the on-site test coordinator.
2. **If you'll be at home between 9:30 a.m. and 12:00 p.m.** and you have a preferred time for the test to be done in your suite, advise the coordinator by putting a note in the caretaker's black mailbox in the lobby by Wednesday, June 18th, 2008. The technician can't guarantee a visit at your preferred time, but every effort will be made to accommodate your request.
3. **If you won't be home between 9:30 a.m. and 12:00 p.m.** and the coordinator doesn't already have your key: To avoid locksmith charges, please be sure that the coordinator receives your suite key before the test. Put your spare key (without attachments) in an envelope labeled with your first name only and slip it under the door of the caretaker's secure storage room at the parkade level (on your left just as you exit the elevator) on Wednesday, June 18th, 2008 between 9:00 a.m. and 9:00 p.m. or on Thursday, June 19th, 2008, between 7:00 a.m. and 9:00 a.m. If you have an alarm system, turn it off on Thursday before 9:30 a.m., or provide instructions on how to turn it off and on. After the detectors in your suite have been checked, the alarm (if any) will be turned on again and your door will be locked. Your key will be slipped under your door or returned to you by June 24th, 2008.

The technician will immediately replace defective smoke detectors and will bill them to the suite owner. Defective heat detectors will be replaced at the strata's expense.

Fire Extinguishers:

To minimize the risk of fire, Bylaw 42 requires barbecue/hibachi owners to have a 3 pound ABC type fire extinguisher within easy reach of the cooking device. During the fire system test, your fire extinguisher must be placed inside your suite near the front door where the technician can easily see it. If no fire extinguisher is seen, a fine of \$25 will be levied.

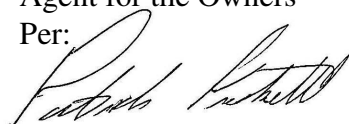
Should you have any questions or concerns, please do not hesitate to contact the undersigned

Yours truly,

RANCHO MANAGEMENT SERVICES (B.C.) LTD.

Agent for the Owners

Per:



Patrick Frechette

Property Manager

Direct line 331-4262

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PF/np