MINUTES OF ANNUAL GENERAL MEETING STRATA PLAN LMS 1066 - LAKEVIEW COURT

1928 East 11th Avenue, Vancouver, B.C.

HELD:

Wednesday, March 5, 2008 at 7:00 p.m. in the Recreation Room at 1950

East 11th Avenue, Vancouver, BC

PRESENT:

9 Owners in person or proxy, as per the Registration Sheet

STRATA AGENT: Bernie Leong, and Leon Yin, Pacifica First Management Ltd.

CALLTO ORDER: Council President, Michael Kyle, called the meeting to order at 7:02 p.m.

CALLING OF THE ROLL, CERTIFICATION OF PROXIES, CORPORATE REPRESENTATIVES AND ISSUANCE OF VOTING CARDS: The Strata Agent confirmed that the registration of owners, issuance of voting cards and election ballots was completed in accordance with the requirements of the Strata Property Act.

QUORUM REPORT:

Under the Strata Property Act the quorum is one-third of the eligible voters. Strata Plan LMS 1066 has twenty - one (21) Strata Lot Owners; therefore, the quorum requirement is seven (7) Owners present, in person or by proxy. There were nine (9) Owners present; eight (8) in person; one (1) proxy at this meeting. There being a quorum present, the meeting was competent to proceed with the business on the agenda.

ELECTION OF MEETING CHAIR:

Under the Strata Property Act, the Council President or Vice-President is to chair the Annual General meeting. If either Officer is unable or unwilling to chair the general meeting, then, the owners may elect a Chair. It was Moved and Seconded that Bernie Leong, Strata Agent, Pacifica First Management Ltd., be elected to chair this general meeting.

CARRIED UNANIMOUSLY

PROOF OF NOTICE:

The Strata Agent confirmed that Pacifica First Management Ltd. mailed the Notice of Meeting dated February 12th, 2008, and that the statutory notice requirements have been met. This letter will be kept with the records of the meeting. It was Moved and Seconded that the Notice of Meeting was mailed in accordance with the requirements of the Strata Property Act.

CARRIED

APPROVAL OF AGENDA:

It was Moved and Seconded to approve the Annual General Meeting Agenda as presented.

CARRIED

MINUTES:

It was Moved and Seconded that the minutes of the Annual General Meeting held on February 26th, 2007, be adopted, as presented and previously circulated. **CARRIED**

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OLD BUSINESS:

There was no Old Business

REPORT FROM COUNCIL:

Council President, Michael Kyle, reported on the activities of the Strata Council during the past year. He expressed appreciation to Council Members for their assistance on a number of projects. The Strata Corporation will continue to focus on maintenance and repair items.

REPORT ON INSURANCE COVERAGE:

The insurance policy for Strata Corporation LMS 1066, as attached to the Notice of Meeting, was reviewed by the owners and approved.

All owners and residents are reminded that the strata corporation's insurance policy does not provide coverage for individual contents, betterments or improvements (ie – storage locker contents, clothing, furniture, decorating, upgrading of carpets, flooring, etc.). Owners and residents must carry their own "Owner Package" insurance for this coverage, including any improvements. You should contact your home insurance company to determine if you have this coverage or not.

2008 Budget:

The 2008 budget included with the Notice of Meeting (the "Proposed Budget") was presented to the owners for a detailed review and analysis. After discussion, it was Moved and Seconded that the Proposed Budget, effective January 1 to December 31, 2008 be adopted as presented. The approved 2008 Budget reflects no increase in strata fee payments. Accordingly, Strata Lot Owners on automatic debit from their financial institutions for payment of strata fees will have their accounts debited as usual. Strata Lot Owners not on automatic debit are requested to send post dated cheques payable to Strata Plan LMS 1066 and forward to Pacifica First Management Ltd. Unit 218, 2006 Main Street, Vancouver, BC V5T 3C2. The Strata Fees payable are shown on the attached schedule.

Resolutions:

³/₄ Vote Resolution # 1 – Ratify and Approve the Transfer of the 2006 Year-End Retained Earnings to Contingency Reserve Fund: It was Moved and Seconded that the ³/₄ vote resolution #1 be placed on the floor for discussion:

BE IT RESOLVED by a ¾ Vote of the Owners Strata Plan LMS 1066 that: transfer of the 2006 year-end retained earnings of \$5,122.00 to the Contingency Reserve Fund be ratified and approved.

After discussion, the Chair called for the vote: The vote was recorded as:

In Favour: 9; Opposed: 0; Abstentions: 0 CARRIED UNANIMOUSLY

ELECTION OF STRATA COUNCIL

On behalf of the owners, The Strata Agent expressed appreciation to the 2007 Council members for their assistance. Owners acknowledged the effort of the outgoing Council with a round of applause. The members of Council for 2007 are automatically retired from their positions, pursuant to the *Strata Property Act*, but are eligible for re-election. Under the Strata Property Act, the Strata Council shall have at least 3 but not more than 7 members.

It was Moved and Seconded that the following owners be nominated to serve as the new Strata Council for LMS 1066 for the next fiscal year:

The following owners were nominated for Council for 2008:

Michael Kyle	Unit 105
Claire Margaret	Unit 204
Nancy Green	Unit 103
Malcolm De Levy	Unit 102
Joseph Satorello	Unit 306
Jeff Spohr	Unit 107

There being no further nominations, it was moved, seconded and CARRIED to close nominations.

It was Moved, and Seconded that the Owners nominated for the Strata Council LMS 1066 be elected by a Majority Vote as the 2008 Strata Council.

CARRIED

ADJOURNMENT

The Annual General Meeting was adjourned at 7:25 p.m. on a Motion by Claire Margaret.

BRIEF MEETING

ELECTION OF STRATA COUNCIL OFFICERS

After the Annual General Meeting concluded, the newly elected Strata Council met briefly to elect officers of the Strata Corporation LMS 1066:

NANCY GREEN- PRESIDENT MICHAEL KYLE - VICE PRESIDENT JEFF SPOHR - TREASURER CLAIRE MARGARET - SECRETARY

NEW BUSINESS

- 1. <u>Annual Fire Inspection</u>: The Strata Agent reported that the annual fire inspection has been completed and that some repairs are required. After discussion, Council decided to proceed with the repairs proposed by Fire Pro Fire Protection Ltd.
- 2. <u>Suncorp Valuation Insurance Appraisal</u>: The Strata Agent reported that the three year appraisal program with Suncorp Valuations for insurance purposes is due for renewal. In the

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first year, a full appraisal report is provided and in the second and third years free updated valuations are provided. Accordingly, Suncorp Valuations has provided a quotation in the amount of \$675.00 plus GST to provide the valuations for 2008 for the Cost of Reproduction New (CRN) of the improvements, excluding land, for insurance purposes. After discussion, Council directed the Strata Agent to obtain the appraisal report, as per the Suncorp Valuations quotation.

3. <u>Mail Box Security</u>: Council reported that some owners have been missing their mail, and expressed concern about mail box security. After discussion, in an effort to enhance security, Council requested that The Strata Agent contact Canada Post to change mail box panel locks and the postal key by the intercom.

ADJOURNMENT

There being no further business to discuss, the meeting concluded at 7:45 p.m. on a motion from Nancy Green.

NEXT MEETING

The next Strata Council meeting for LMS 1066 has been scheduled for Wednesday, April 9th, 2008 7:00 p.m. Unit 102-1928 East 11th Ave, Vancouver, BC.

ATTENTION

Please keep these minutes on file as a <u>permanent legal record</u> of your Strata Corporation's business. <u>Replacement</u> of either minutes or bylaws will be <u>at the expense of the owner</u>, not the Strata Corporation.

CORRESPONDENCES

Owners are invited to write Council via the Management Company regarding any strata matters. Owners are advised that pursuant to the new *Strata Property Act*, correspondence which is addressed to the Strata Corporation must be made available to any other owner interested in such correspondence, and to certain other persons in specified circumstances. What this mean is that any correspondence which is sent to the Strata Council in confidence might not be protected or privileged, and is subject to any other overriding and applicable law.

RETURNED CHEQUES CAN BE COSTLY

Cheques payable to your Strata Plan or to Pacifica First Management Ltd. which are returned by your bank as NSF or stop payment or for any other reason will be charged \$31.50. We regret the need to do this; however, the cost to reprocess the cheque and adjust an owner's account is based on a substantial amount of work. These charges apply not only to conventional cheques, but also to PAC automatic deposits.

The Owners Strata Plan LMS 1066 - Lakeview Court

1928 East 11th Avenue, Vancouver, BC 2008 ADOPTED OPERATING BUDGET

INICOME		OPTED BUDGE 1 1, 07 to Dec 31	£ .	ACTUAL 12 MONTHS		VARIANCE	АР	PROVED BUD
INCOME		07	<u> </u>	EXPENSES		OVER/(UNDER)	Jar	1,08 to Dec 31
Maintenance Fees	\$	50,846.96	\$	50,846.94	\$	(0.02) \$	50,846
Interest Income - O/F	\$	••	\$	382.66	\$	382.66	\$	250
Interest Income - CRF	\$	-	\$	356.16	\$	356.16	\$	
Late Fee	\$	÷.	\$	50.00	\$	50.00	\$,
Tsfer RE to Contingency	\$		\$	5,122.00	\$	5,122.00	\$	•
Total Income:	\$	50,846.96	\$	56,757.76	\$	5,910.80	\$	51,096.
<u>EXPENSES</u>					(0	OVER) UNDER		
Management	\$	6,996.00	\$	6,996.00	\$		\$	6,996.
Supplies & Postage	\$	560.00	\$	1,319.68	\$	(759.68)		1,320.
Bank Service Charges	\$	120.00	\$	180.00	\$	(60.00)		180.
Miscellaneous	\$	287.51	\$	232.80	\$	54.71	\$	250.
Insurance	\$	4,050.00	\$	4,052.02	\$	(2.02)	•	4,300.
Insurance Appraisal	\$	~	\$	*	\$	(//	\$	680.
Hydro - Electricity	\$	4,100.00	\$	3,231.91	\$	868.09	\$	3,400.
Water/Sewer	\$	3,200.00	\$	2,911.18	\$	288.82	\$	3,200.
Garbage/Recycling	\$	1,800.00	\$	1,707.46	\$	92.54	\$	1,800.
Gas	\$	7,800.00	\$	6,970.48	\$	829.52	\$	7,400.0
Special Project (Storage Locker)	\$	500.00	\$		\$	500.00	\$.,100.
Alarm Monitoring	\$	321.00	\$	304.75	\$	16.25	\$	320.0
Enterphone & Telephone	\$	1,200.00	\$	1,174.97	\$	25.03	\$	1,200.6
Elevator Maintenance	\$	2,100.00	\$	328.02	\$	1,771.98	\$	2,100.0
Elevator Certificate	\$	190.00	\$	_	\$	190.00	\$	200.0
Fire Inspection & System Service	\$	1,500.00	\$	-	\$.	1,500.00	\$	1,000.0
Maintenance / Repairs Expense	\$	7,000.00	\$	6,697.16	\$	302.84	\$	6,035.7
Cleaning Service	\$	3,700.00	\$	4,574.96	\$	(874.96)	\$	4,600.0
andscaping	\$	800.00	\$	-	\$	800.00	\$	720.0
Pest Control	\$		\$	647.56	\$	(647.56)	\$	750.0
Sub-Total of Expenses	\$	46,224.51	\$	41,328.95	\$	4,895.56	\$	46,451.7
Contingency Reserve Fund	\$	4,622.45	\$	9,744.45	\$	(5,122.00)	\$	4,645.1
nterest portion - Contingency	\$	-	\$	356.16	\$	(356.16)		,
otal Expenses	\$	50,846.96	\$	51,429.56	\$	(582.60)		51,096.9
Surplus / (Deficit)			\$	5,328.20	\$	5,328.20		*
Operating Bank Funds								
Bal fwd OF from Ascent)				as at January 1			\$	6,307.0
		Closing Balan	ce as	s at December	31, 2	007	\$	5,086.4
Contingency Reserve Funds								
Bal fwd CRF from Ascent)	!	Opening Bala	nce a	ns at January 1	, 200	7	\$	5,088.8
	4	Contingency (Contr	ibutions			\$	9,744.4
		Interest on Co	•	•			\$	356.16
	(Closing Balan	ce as	at December	31 2	****	\$	15,189.43

STRATA PLAN LMS 1066 - Lakeview Court 1928 East 11th Avenue, Vancouver, BC V5N 1Z2

ADOPTED 2008 MONTHLY STRATA FEES

	STRATA	UNIT	APPROVED	Omer of the Party	APPROVED		APPROVED
UNIT NO.	LOT NO.	ENTITLEMENT	NTHLY FEES CONTINGENCY	C	MONTHLY CONTINGENCY	M	TOTAL ONTHLY FEES
1	101	561	\$ 145.58	\$	14.63	\$ \$	160.21
2	102	754	\$ 195.67	\$	19.67	\$	215.34
3	103	830	\$ 215.39	\$	21.65	\$	237.04
4	104	753	\$ 195.40	\$	19.65	\$	215.05
5	105	645	\$ 167.38	\$	16.83	\$	184.21
6	106	752	\$ 195.14	\$	19.62	\$	214.76
7	107	563	\$ 146.10	\$	14.69	\$	160.79
8	201	557	\$ 144.54	\$	14.53	\$	159.07
9	202	748	\$ 194.10	\$	19.52	\$	213.62
10	203	852	\$ 221.09	\$	22.23	\$	243.32
11	204	748	\$ 194.10	\$	19.52	\$	213.62
12	205	642	\$ 166.60	\$	16.75	\$	183.35
13	206	748	\$ 194.10	\$	19.52	\$	213.62
14	207	744	\$ 193.07	\$	19.41	\$	212.48
15	301	557	\$ 144.54	\$	14.53	\$	159.07
16	302	686	\$ 178.01	\$	17.90	\$	195.91
17	303	869	\$ 225.50	\$	22.67	\$	248.17
18	304	747	\$ 193.84	\$	19.49	\$	213.33
19	305	639	\$ 165.82	\$	16.67	\$	182.49
20	306	686	\$ 178.01	\$	17.90	\$	195.91
21	307	756	\$ 196.19	\$	19.72	\$	215.91
TOTAL:	21	14,837	\$ 3,850.17	\$_	387.10		4,237.27

ANNUAL TOTAL:

\$ 50,847.24





RESIDENTIAL STRATA PROGRAM Certificate of Insurance

Name of Insured & Mailing Address: The Owners of Strata Plan LMS 1066

c/o Pacifica First Management Ltd. 218-2006 Main Street Vancouver, BC V5T 3C2 Name of Broker & Mailing Address: CMW Insurance Services Ltd.

700-1901 Rosser Avenue Burnaby, BC V5C 6R6

Location of Risk:

1928 East 11th Avenue, Vancouver, BC V5N 1S2

Period of Insurance:

August 1, 2008 to August 1, 2009

Both dated to 12:01 am Standard Time at the address of the Insured.

Total Premium:

\$6,102.

Coverage provided under this certificate is only for those coverages specified below and is subject to all terms, conditions, provisions, limitations and exclusions as set out in the Master Policies identified herein.

A. PROPERTY

Premium (Section A): \$4,987.

Master Policy No. CDN 2563

Certificate No. RCP01041

Insurance Company: Waiver of Subrogation:

As per Schedule of Subscribing Insurers attached The Insurers rights of subrogation are waived against

Pacifica First Management Ltd.

Section	Sum Insured	Description of Coverages
A	\$3,562,000.	Property of Every Description
Α	Not Covered	Business Interruption – 12 Months Indemnity

Conditions:

All Risks of direct physical loss or damage to property described at Location of Risk shown above. Basis of Loss Settlement – Replacement Cost including By-Laws.

Guaranteed Replacement Cost subject to an appraisal being filed with the Insurers and dated within 12 months prior to the effective date of the policy. Failing to do so, the policy shall be subject to Stated Amount Co-insurance.

Special Conditions:

Property additions, alterations and repairs are subject to a limit of 15% of the Sum Insured, with a maximum of \$500,000. Coverage is not provided for any additions, alterations or repairs which are in excess of this sub-limit unless reported to and specifically agreed to by Insurer(s) prior to the commencement date.

Deductibles:

All Losses \$1,000. except: Water Damage \$2,500.; Sewer Back-up \$2,500.; Residential Glass Breakage \$100.; Master Key \$250.; Earthquake 10% of the value of the building(s) involved in the loss (minimum \$100,000.); Flood \$10,000.; Loss or damage caused by Illegal Drug Activity as defined under Standard Conditions \$1,000.

Loss Payable:

To the Condominium Corporation (Subject to the Strata Property Act or similar statute in the province of jurisdiction)

In consideration of the premium specified herein and subject to the terms and conditions of Master Policy CDN 2563 and endorsement(s) attached thereto and hereto, insurance is provided to the NAMED INSURED to an amount not exceeding the SUM INSURED specified in this Certificate or in any endorsement(s) attached hereto, but in no event to exceed Twenty Five Million Dollars (\$25,000,000.) in any one loss or occurrence.

B. BOILER & MACHINERY

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Premium (Section B): \$150.

Master Policy No. CDN 2563BM

Certificate No. RCP01041BM

Insurance Company:

Commonwealth Insurance Company

1500-595 Burrard Street, Box 49115, Bentall Tower III,

Vancouver, BC V7X 1G4

Deductible (Section B):

\$500.

Loss Payable:

To the Condominium Corporation (Subject to the Strata Property Act or

similar statute in the province of jurisdiction)

Waiver of Subrogation:

The Insurers rights of subrogation are waived against

Pacifica First Management Ltd.

Section	Limits of Liability	Description of Coverages
В	\$3,562,000.	Comprehensive Boiler & Machinery, Including By-laws.
В	Not Covered	Gross Rents – 12 Months Indemnity (24 hours waiting period)
В	Included	\$100,000. Extra Expense

C. GENERAL LIABILITY

Premium (Section C): \$690.

Master Policy No. 501177358

Certificate No. CMW L0560

Insurance Company:

ING Insurance Company of Canada

400-2955 Virtual Way Vancouver, BC V5M 4X6

Deductibles (Section C):

\$1,000. Bodily Injury and Property Damage Each Event

\$10,000. Limited Pollution Liability

Additional Named Insured:

Pacifica First Management Ltd. for their management of Strata Plan LMS 1066.

Section	Limits of Liability	Description of Coverages
С	\$5,000,000.	Each Occurrence Limit
C	\$5,000,000.	General Aggregate Limit
C	\$5,000,000.	Non-Owned Automobile Coverage
C	\$5,000,000.	Personal Injury and Advertising Injury Liability
С	\$5,000,000.	Products - Completed Operations, Aggregate Limit
<u> </u>	\$10,000.	Medical Payments
С	\$250,000.	Tenants Legal Liability
С	\$1,000,000.	Limited Pollution Liability
С	\$300,000.	Employers' Liability Extension
С	\$50,000.	Voluntary Compensation Extension (2/3 of Employee's Weekly Wage, but not exceeding \$500 per week)
С	\$300,000.	Employee Benefits – Aggregate Limit
С	\$300,000.	Employee Benefits – Each Employee

D. PROFESSIONAL LIABILITY

Master Policy No. 501148987 (Section D1): Master Policy No. 501148986 (Section D2):

Insurance Company:

Premium (Section D): \$275. Certificate No. CMW D1147 Certificate No. CMW E1147

ING Insurance Company of Canada

400-2955 Virtual Way Vancouver, BC V5M 4X6

Deductible (Section D1):
Deductible (Section D2):
Name of Insured (Section D2):

\$1,000.

Nil

Pacifica First Management Ltd.

Section	Limits of Liability	Description of Coverages
D1	\$2,000,000.	Directors & Officers Liability (Errors & Omissions) Per Wrongful Act and Annual Aggregate
D1	Not Covered	Discrimination Defense Costs Per Unsuccessful Action or Complaint
D1	Not Covered	Discrimination Defense Costs - Annual Aggregate
D2	\$2,000,000.	Errors & Omissions Liability Per Wrongful Act and Annual Aggregate

E. CRIME

Master Policy No. 501177358

Insurance Company:

Premium (Section E): \$Not Covered.

Certificate No. CMW L0560

ING Insurance Company of Canada

400-2955 Virtual Way Vancouver, BC V5M 4X6

Deductible (Section E):

Not Applicable

Section	Límit of Liability	Description of Coverages
E	Not Covered	Broad Form Money and Securities, Loss Inside and Outside Premises
E	Not Covered	Employee Dishonesty Coverage - Form A, Commercial Blanket Bond

The insurance provided by this individual Certificate is subject to all terms, conditions, provisions, limitations and exclusions of Master Policy Number CDN 2563, CDN 2563BM, 501177358, 501148987 and 501148986 and may be canceled by the Insurers by registered mail with thirty days notice or as provided by the Master Policy.

In the event of loss or damage or any change in risk, immediate notice must be given to the insurers or to the broker.

SUBSCRIBING INSURERS

Section A. PROPERTY

Master Policy No. CDN 2563

Certificate No. RCP01041

The interest of each insurer hereunder is individual and not joint, and wherever any right or privilege is retained by the insurers, such right or privilege may be exercised by each insurer independently. The liability of each of the Insurer(s) shall be limited to that proportion of the loss which the percentage of liability set against the name of the individual Insurer bears to the total amount insured hereunder.

Insurers	Section	Interest	<u>Premium</u>
Commonwealth Insurance Company	Α	50%	\$2,494.
ACE INA Canada	Α	25%	\$1,247.
American International Group	Α	25%	\$1,246.
	Tota	al: 100%	\$4.987.

August 26, 2008

(Authorized Representative)