

REQUEST FOR HISTORICAL BUILDING RECORDS SEARCH

This service is also available through our website at www.surrey.ca > City Services > Online Services

INSTRUCTIONS

Please ensure you read this entire form (including the Terms of Service below) and complete the appropriate information. Upon completing this form, please submit at the Planning and Development, Building Counter for payment and processing.

HISTORICAL SEARCH REQUESTED BY

Name: Bubu Cline Telephone: 604 830 7458 Date: 26 Feb/13

TERMS OF SERVICE

This service is provided by the City of Surrey's Planning and Development Department. Only the specific information listed under the "Historical Research Service Fees" will be researched as part of this service. There are associated fees related to this service (as per Section 18. (2)(l) of Surrey Building By-Law, 1987, No 9011).

Please Note: The fees below are for research services. There is no guarantee the requested information will be available through a search conducted by City of Surrey staff. **The search fees are non-refundable.**

Please complete a separate request form for each civic address you wish to have information researched.

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HISTORICAL RESEARCH SERVICE FEES

Information Requested:	Research Service Fee (includes all applicable taxes):
Building Permit Issuance Date	\$18.00
Square Footage of Building	\$18.00
Final Occupancy Date	\$18.00
Copy of Survey Certificate <input checked="" type="checkbox"/>	\$18.00

Please Note: For residential buildings (i.e., single-family/duplex) constructed between 1955 and the current year you can request of building permit issuance date, final occupancy date, square footage of building and copy of survey certificate. For multi-family (i.e., townhouse/condominium) or commercial (i.e., industrial/institutional) constructed between 1955 and the current year you can request building permit issuance date and final occupancy date.

CIVIC ADDRESS TO SEARCH

Please enter ONE civic address below that you would like to search and check mark the information you are requesting for this address.

Civic Address: 2345 - 130A

Information requested for this address (check all that apply)	Research Fee	Grey Section to be Completed by City Staff
<input type="checkbox"/> Building Permit Issuance Date	\$18.00	
<input type="checkbox"/> Final Occupancy Date	\$18.00	
<input type="checkbox"/> Square Footage of Building (<i>residential only</i>)	\$18.00	
<input checked="" type="checkbox"/> Copy of Survey Certificate (<i>residential only</i>)	\$18.00	<u>Attached via e-mail</u>
To be Completed by City Staff TOTAL	\$	
Payment Method		
<input type="checkbox"/> Credit <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Debit		

DELIVERY OF INFORMATION

I will wait

If you choose not to wait, please select ONE delivery option and specify the related delivery information:

Email Email Address: bcline@shaw.ca
 Fax Fax Number: _____
 Regular Mail Mailing Address _____ Postal Code _____

Any information provided is for your convenience only and it should be clearly understood that you must satisfy yourself as to whether the premises and the existing or proposed use thereof is, or would be, in conformity with all applicable by-laws and regulations of the City. The City of Surrey does not guarantee or warrant the accuracy or completeness of the information given or its fitness for the purposes intended by the requester.

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Name: Bebe Clini Telephone: 604 830 7458 Date: 26 Feb / 13

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Please enter ONE civic address below that you would like to search and check mark the information you are requesting for this address.

Civic Address: 2647 Cedar DRIVE

Information requested for this address (check all that apply)	Research Fee	Grey Section to be Completed by City Staff
<input type="checkbox"/> Building Permit Issuance Date	\$18.00	
<input type="checkbox"/> Final Occupancy Date	\$18.00	
<input type="checkbox"/> Square Footage of Building (<i>residential only</i>)	\$18.00	
<input checked="" type="checkbox"/> Copy of Survey Certificate (<i>residential only</i>)	\$18.00	No survey certificate on file.
To be Completed by City Staff TOTAL	\$	
Payment Method		
<input type="checkbox"/> Credit <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Debit		

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Name: Bube Cline Telephone: 604 630 7458 Date: 26 Feb /13

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Please enter ONE civic address below that you would like to search and check mark the information you are requesting for this address.

Civic Address: 17345 31st ave

Information requested for this address (check all that apply)	Research Fee	Grey Section to be Completed by City Staff
<input type="checkbox"/> Building Permit Issuance Date	\$18.00	
<input type="checkbox"/> Final Occupancy Date	\$18.00	
<input type="checkbox"/> Square Footage of Building (<i>residential only</i>)	\$18.00	
<input checked="" type="checkbox"/> Copy of Survey Certificate (<i>residential only</i>)	\$18.00	<u>NO survey certificate on file.</u>
To be Completed by City Staff TOTAL	\$	
Payment Method		
<input type="checkbox"/> Credit <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Debit		

DELIVERY OF INFORMATION

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If you choose not to wait, please select ONE delivery option, and specify the related delivery information:

Email Email Address: beline@shaw.ca

Fax Fax Number: _____

Regular Mail Mailing Address _____ Postal Code _____

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Name: Beebe Chino Telephone: 604 830 7458 Date: 26 Feb /13

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Civic Address: 13252 14th ave

Information requested for this address (check all that apply)	Research Fee	Grey Section to be Completed by City Staff
<input type="checkbox"/> Building Permit Issuance Date	\$18.00	
<input type="checkbox"/> Final Occupancy Date	\$18.00	
<input type="checkbox"/> Square Footage of Building (<i>residential only</i>)	\$18.00	
<input checked="" type="checkbox"/> Copy of Survey Certificate (<i>residential only</i>)	\$18.00	<u>NO SURVEY CERTIFICATE ON FILE.</u>
To be Completed by City Staff TOTAL	\$	
Payment Method		
<input type="checkbox"/> Credit <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Debit		

DELIVERY OF INFORMATION

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If you choose not to wait, please select ONE delivery option and specify the related delivery information:

Email Email Address: beline@shaw.ca

Fax Fax Number: _____

Regular Mail Mailing Address _____ Postal Code _____

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