

**STRATA COUNCIL MEETING MINUTES**  
**STRATA PLAN VR 326 – CHINOOK HOUSE**

**DATE HELD:** Tuesday, January 27, 2009

**LOCATION:** The Lounge,  
250 West 1<sup>st</sup> Street,  
North Vancouver, British Columbia

**CALL TO ORDER:** IMMEDIATELY FOLLOWING THE ANNUAL GENERAL MEETING

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**Council in Attendance:**

Babs Perowne #206  
Peter Zarowny #204  
David Parker #302  
Shyam Hira #503  
Fraser Blair #202

**Also in Attendance:** Duncan Fairfield, Stratawest Management Ltd.

**(1) CALL TO ORDER**

The Strata Council Meeting was called to order at 7:35 p.m. by Duncan Fairfield, Property Manager.

**(2) APPOINTMENT OF STRATA COUNCIL POSITIONS**

The following Owners were appointed the following positions of Strata Council:

PRESIDENT	Fraser Blair	#202
VICE PRESIDENT	Peter Zarowny	#204
TREASURER/SECRETARY	Babs Perowne	#206
FIRE WARDEN	David Parker	#302

**(3) NEXT MEETING DATE**

The next scheduled Strata Council Meeting is Tuesday, March 31, 2009 at 6:00 p.m.

**(4) ADJOURNMENT**

There being no further business, the meeting adjourned at 8:00 p.m.

**STRATA COUNCIL MEETING MINUTES**  
**STRATA PLAN VR 326 – CHINOOK HOUSE**

**DATE HELD:** Tuesday, March 31, 2009

**LOCATION:** The Lounge,  
250 West 1<sup>st</sup> Street,  
North Vancouver, British Columbia

**CALL TO ORDER:** 6:00 P.M.

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<b>Council in Attendance:</b>	Fraser Blair	#202	PRESIDENT
	Babs Perowne	#206	SECRETARY/TREASURER
	Peter Zarowny	#204	
	Shyam Hira	#503	

**Regrets:** David Parker #302

**Also in Attendance:** Duncan Fairfield, Stratawest Management Ltd.

Prior to commencement of the meeting, Strata Property Manager, Duncan Fairfield, advised Strata Council that David Parker of #302 has resigned from Strata Council.

**(1) CALL TO ORDER**

The Strata Council Meeting was called to order at 6:05 p.m. by Council President, Fraser Blair.

**(2) PREVIOUS MINUTES**

There being no errors or omissions, it was

**MOVED AND SECONDED (Perowne/Blair)**

That the Minutes of the Strata Council Meetings held December 3, 2008 and January 27, 2009 be approved as circulated.

**CARRIED**

**(3) UNFINISHED BUSINESS**

**a) Air Intake Housing on the Fifth Floor Roof:**

A quotation was received from Austin Metal Works for the installation of two new fan units on the Fifth Floor. Council approved accepting this quotation as it represents a significant saving over the other quotation received. The work is scheduled to be done in the near future.

**b) Alterations at Unit #202:**

The Owner of Unit #202 advised Strata Council that he has contacted his contractor and engineering consultant to provide possible solutions to fix the flooring problem in Unit #304 arising as a result of alterations to Unit #202.

The Owner of Unit #202 advised Strata Council he will keep them updated on reports from the engineer and contractor as to possible solutions and when the repairs to the floor can be completed.

**c) Gardening Contract:**

The gardening contract renewal with Nagla Lawn & Tree Service was approved by Strata Council.

(4) **FINANCIAL REPORT**

a) **Approval of Financial Statements:**

The Financial Statements up to and including February, 2009 were reviewed and it was then

**MOVED AND SECONDED (Perowne/Blair)**

That the Financial Statements up to and including February, 2009 be approved as prepared by Stratawest Management Ltd.

**CARRIED**

b) **Accounts Receivable:**

Accounts Receivable was deferred to a later date due to a computer malfunction at Stratawest Management Ltd.

(5) **CORRESPONDENCE**

A letter was received from the Owner of Unit #501 requesting Strata Council approval to perform alterations within the Strata Lot. Strata Council reviewed this request in great detail and after due consideration, it was

**MOVED AND SECONDED (Perowne/Hira)**

To approve the alterations as requested by this Owner on the proviso that this Owner and any subsequent Owner assume all responsibility for the repair and maintenance of said alteration, that this Owner complies with the Strata Corporation Bylaws regarding flooring underlay, hours of work, days, etc., that trades work within the Strata Lot, and that all necessary permits are obtained through the City of North Vancouver regarding any electrical or plumbing alterations and that white blinds are used at windows that are visible from the exterior of the building.

**CARRIED**

(6) **NEW BUSINESS**

a) **Monthly Fire Testing:**

**The new Fire Wardens for Chinook House are Fraser Blair, Unit #202, and Peter Zarowny, Unit #204.**

The City of North Vancouver Fire Prevention Department demonstrated the fire alarm testing procedure to Babs Perowne and David Parker. The City of North Vancouver requires monthly fire alarm testing. Babs Perowne and Peter Zarowny will perform the monthly fire alarm testing and enter the data in the Fire Safety Plan log book.

b) **On-Line Banking:**

Property Manager, Duncan Fairfield, advised Strata Council that Stratawest Management Ltd. now offers on-line banking service for Owners wanting to pay their Strata Fees through the internet. As some financial institutions charge for this service and the majority of owners use pre-authorized payments, Strata Council declined to amend the Management Addendum Agreement to include this service.

c) **Exhaust Fan Cover Quote From Milani Plumbing & Heating:**

Milani Plumbing & Heating provided a quotation to have some sheet metal covers installed over the exhaust fans for the roof at a cost of approximately \$1,000.00. Babs Perowne, will discuss this repair work with Austin Metal and request a second quotation or suggestion regarding this issue will then be discussed by Strata Council.

d) **Garage Door Operator Quote From Valley All Door:**

Valley All Door provided a quotation for a replacement garage door operator for the upper parkade at a cost of approximately \$1,700.00, plus GST.

Strata Council will check the records to see if a garage door operator was installed in this location before and how long ago it was done and at what cost. This will then be discussed at the next Strata Council Meeting.

e) **Gas Meter:**

Babs Perowne advised Strata Council that Terasen Gas installed a new gas meter. Strata Council will monitor the consumption of gas to make sure that the new gas meter is functioning properly.

(7) **NEXT MEETING DATE**

The next scheduled meeting is to be held on Monday, May 25, 2009 at 6:30 p.m.

(8) **ADJOURNMENT**

There being no further business the Meeting adjourned at 7:30 p.m.

**STRATA COUNCIL MEETING MINUTES  
STRATA PLAN VR 326 – CHINOOK HOUSE**

**DATE HELD:** Monday, May 25, 2009

**LOCATION:** The Lounge,  
250 West 1<sup>st</sup> Street,  
North Vancouver, British Columbia

**CALL TO ORDER:** 6:30 P.M.

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<b>Council in Attendance:</b>	Fraser Blair	#202	PRESIDENT
	Peter Zarowny	#204	VICE PRESIDENT
	Babs Perowne	#206	SECRETARY/TREASURER
	Shyam Hira	#503	

**Also in Attendance:** Duncan Fairfield, Stratawest Management Ltd.

**Guest:** Mr. David Ross, Unit #402

**(1) CALL TO ORDER**

The Council Meeting was called to order at 6:30 p.m. by Council President, Fraser Blair.

**(2) GUEST'S BUSINESS**

The owner of Unit #402 addressed Strata Council regarding his written request to alter the unit and answered questions from Strata Council clarifying issues regarding the proposed alterations. Following questions and discussion, the owner of Unit #402 was excused from the meeting at 7:10 p.m.

**(3) PREVIOUS MINUTES**

There being no errors or omissions, it was

**MOVED AND SECONDED (Perowne/Hira)**

That the Minutes of the Strata Council Meeting held March 31, 2009 be approved as circulated.

**CARRIED**

**(4) UNFINISHED BUSINESS**

**a) Air Intake Housing Repair on the 5<sup>th</sup> Floor and 4<sup>th</sup> Floor Roof:**

The air intake housing and new fans on the 5<sup>th</sup> Floor and 4<sup>th</sup> Floor roof were done to the satisfaction of Strata Council.

**b) Alterations to Unit #202:**

The Owner of Unit #202, provided an engineer's report regarding the alterations to the unit which will be sent to the City of North Vancouver Inspector for approval and a copy provided to the offices of Stratawest Management Ltd. Upon approval from the City of North Vancouver Permits Department/Inspector, a steel support structure will be installed in the ceiling of Unit #202 to prevent deflection of the floor in Unit #304 above.

**c) Alterations to Unit #406:**

It was noted that Unit #406 has undertaken alterations to the unit without permits being obtained, as required by the City of North Vancouver and the Strata Corporation Bylaws. The City of North Vancouver issued a "Stop Work Order" on the alterations to this unit pending issuance of a permit and proper inspections before alterations are to continue.

a) **Air Intake Fan Filter:**

It was noted that the filter on the older 4<sup>th</sup> floor air intake fan on the roof need to be larger or the bracket holding them in place needs to be modified. Council members will check the availability of proper sized filters or modify the filter holder as required.

b) **Garage Door Opener Quote:**

A garage door opener quotation was received from Valley All Door. This was deferred to a later date by Strata Council.

(5) **FINANCIAL REPORT**

a) **Financial Statements:**

The Financial Statements for March and April, 2009 were reviewed by Strata Council and it was then,

**MOVED AND SECONDED (Perowne/Zarowny)**

To approve the Financial Statements of March and April, 2009 as prepared by Stratawest Management Ltd.

**CARRIED**

b) **Accounts Receivable:**

It was noted that two Owners are in arrears of their Strata Fees and reminder letters have been sent to these Owners.

(6) **CORRESPONDENCE**

a) **Alterations, Unit #402:**

As stated earlier in these Minutes, a written request to make alterations to Unit #402 was reviewed by Strata Council. After lengthy discussion, it was decided that the Owner will provide to Stratawest Management Ltd the following:

- i. a signed engineering report regarding the removal of a partition wall between the kitchen and living room,
- ii. a copy of Building Permits for electrical and fire stopping, etc. removal of common wall drywall,
- iii. a sample of the underlay for laminate flooring, and
- iv. drawings showing the existing floor plan and the proposed new floor an detailing door openings, closets, etc.

Upon receipt of the above noted items, it was then

**MOVED AND SECONDED (Hira/Fraser)**

To approve the alterations as to Unit #402 on the proviso that the above-noted items/requirements are met.

**CARRIED**

b) **Fence Repairs, Unit #307 and Unit #310:**

A written request was received from the Owner of Unit #307 regarding repairs to the partition fence between Unit #307 and Unit #310. The Owner offered to perform repairs to the fence if the Strata would reimburse them approximately \$300.00 for materials. It was then,

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**MOVED AND SECONDED (Blair/Zarowny)**

To approve the fence repairs at Unit #307 and Unit #310 at a cost of approximately \$300.00 on the proviso that the fence will be painted Chinook Red and the boards will be fastened to the existing posts with coated screws and not nails.

**CARRIED**

Discussion also arose on the fence between Unit #307 and Unit #305. After discussion, the Property Manager was asked to contact the Owner of Unit #307 to see if a similar arrangement could be made to replace the rotting boards on the fence between Unit #307 and Unit #305. Strata Council would approve a similar arrangement if the cost is reasonable. It was also noted that this fence will be painted Chinook Red to be consistent with rear patio fences in the building.

**(7) NEW BUSINESS**

**a) Fire Exit Signs:**

Commercial Lighting will provide a quotation to replace the existing fluorescent lights with energy efficient fixtures. They will also provide a quotation to replace the various fire exit signs with energy efficient signs. The Property Manager was asked to obtain a quotation from Wallace Electric to replace the existing fire exit signs with LED exit signs which will then be considered by Strata Council.

**b) Monthly Alarm Test:**

Council undertakes monthly alarm testing as required by the City of North Vancouver. It was noted that on one pull station, the switch did not re-set. This will be brought to the attention of the fire equipment company whereby this pull station will either be repaired or replaced, as required.

**c) Unapproved Alterations to the Limited Common Property at the Rear Patio Are of Unit #310:**

It was noted that alterations to the limited common property at the rear patio area of #310 is ongoing without Strata Council's approval or without a written request submitted to Strata Council as per the Strata Corporation Bylaws. It was noted that the Owner of Unit #310 is installing stucco mesh and face brick, etc. which is not consistent with the red cedar siding of other fences.

**The Property Manager was then asked to write a letter to the Owner of Unit #310 and request that this work be stopped immediately and to remove the stucco mesh and brick, etc. and to have the fence returned to the red cedar siding so that all fences at the rear of Chinook House are consistent in color and style.**

**(8) NEXT MEETING DATE**

Monday, August 10, 2009 at 6:30 p.m.

**(9) ADJOURNMENT**

There being no further business the Meeting adjourned at 9:15 p.m.

**STRATA COUNCIL MEETING MINUTES  
STRATA PLAN VR 326 – CHINOOK HOUSE**

**DATE HELD:** Monday, August 10, 2009  
**LOCATION:** The Lounge,  
250 West 1<sup>st</sup> Street,  
North Vancouver, British Columbia  
**CALL TO ORDER:** 6:30 P.M.

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**Council in Attendance:**

Fraser Blair	#202	PRESIDENT
Peter Zarowny	#204	VICE PRESIDENT
Babs Perowne	#206	SECRETARY/TREASURER

**Regrets:** Shyam Hira #503

**Also in Attendance:** Duncan Fairfield, Stratawest Management Ltd.

**(1) CALL TO ORDER**

The Council Meeting was called to order at 6:30 p.m. by Council President, Fraser Blair.

**(2) PREVIOUS MINUTES**

There being no errors or omissions, it was

**MOVED AND SECONDED (Perowne/Zarowny)**

That the Minutes of the Strata Council Meeting held May 25, 2009 be approved as circulated.

**CARRIED**

**(3) UNFINISHED BUSINESS**

**a) Alterations to Unit #202:**

The Owner of Unit #202 has provided a Certificate of Completion from the engineering firm retained to oversee his alterations and also a final Inspection Notice from the City of North Vancouver Permits Department to the satisfaction of Strata Council.

**b) Alterations to Unit #406:**

The status on Unit #406 alterations remains unchanged since a Stop Work Order was issued by the City of North Vancouver. Strata Council will monitor the alterations to Unit #406.

**c) Alterations to Unit #402:**

There was no additional information or reports received regarding the alterations to Unit #402. This alteration will be monitored by Strata Council.

**d) Emergency Exit Signs:**

It was noted that there is approximately 35 emergency exit lines at Chinook House. The Property Manager was asked to contact Bob Sterling, of Commercial Lighting, and ask for a quotation for new LED exit lights and also a quotation for new T-8 fluorescent fixtures for the underground parkade. This quotation will then be reviewed by Strata Council.



(4) **FINANCIAL REPORT**

a) **Financial Statements:**

The Financial Statements of May and June, 2009 were reviewed by Strata Council and it was then,

**MOVED AND SECONDED (Perowne/Blair)**

That the Financial Statements up to and including June, 2009 be approved as prepared by Stratawest Management Ltd.

**CARRIED**

b) **Accounts Receivable:**

It was noted that one Owner is in arrears of their Strata Fees in excess of \$1,000.00. As payment was not received after a demand letter was sent, a lien has now been registered against this Strata Lot.

It was noted that a charge-back to an Owner for damaging a cast-iron pipe in the parkade has still not yet been paid to the Strata Corporation. The Property Manager was asked to write a letter to this Owner requesting payment for the repairs.

**Owners are reminded that Strata Fees are due and payable on the 1<sup>st</sup> of each month and fines and interest will be charged to Strata Lots for late payment of Strata Fees.**

(5) **CORRESPONDENCE**

a) **Alterations Unit #303:**

A letter was received from the Owner of Unit #303 requesting deck repairs and approval for suite alterations to the unit.

Strata Council will meet with Derrik Shanahan, who did the deck repairs in 2008, in the first week of September to discuss the deck repairs.

Regarding suite alterations, Strata Council approved the installation of balcony windows providing the windows are aluminum in colour. In addition, the windows are to be the same size as those in the adjacent units so as to maintain uniformity of the exterior appearance of the building. Strata Council has granted permission for new fixtures and Nu-Heat radiant flooring to this unit on the proviso that this Owner uses licensed tradespersons and that any permits that are required for plumbing, electrical and inspections, etc. are obtained through the City of North Vancouver Permits Department. Copies of permits are to be provided to the offices of Stratawest Management Ltd.

b) **Fence Repairs Between Unit #305 and Unit #307:**

Babs Perowne will discuss fence repairs with Derrik Shanahan in the first to second week of September, 2009 and will ask him to provide a quotation to repair the fence between Unit #305 and Unit #307. The quote will be reviewed by Strata Council.

(6) **NEW BUSINESS**

a) **Shed at Unit #310:**

It has been noted that a letter was received from the City of North Vancouver Inspections Department advising that the shed constructed at the rear of Unit #310 does not comply with the City of North Vancouver bylaws as the shed has to be a minimum of 10 feet away from a building. This issue will be discussed with the City of North Vancouver Inspections Department when the inspectors return from holidays.

b) **Milani Quote for Back-Flow Preventative Testing:**

A quotation was received from Milani Plumbing & Heating to perform a back-flow preventative test on the piping in the Mechanical Room. It was then

**MOVED AND SECONDED (Perowne/Blair)**

To approve the quotation from Milani Plumbing.

**CARRIED**

c) **Dryer Duct Cleaning:**

The Property Manager was asked to schedule the dryer duct cleaning in the very near future.

(7) **NEXT MEETING DATE**

The next schedule Strata Council Meeting is for Monday, September 28, 2009 at 6:30 p.m.

(8) **ADJOURNMENT**

There being no further business the Meeting adjourned at 7:40 p.m.

**STRATA COUNCIL MEETING MINUTES  
STRATA PLAN VR 326 – CHINOOK HOUSE**

**DATE HELD:** Monday, September 28, 2009  
**LOCATION:** The Lounge,  
250 West 1<sup>st</sup> Street,  
North Vancouver, British Columbia  
**CALL TO ORDER:** 6:30 P.M.

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**Council in Attendance:** Fraser Blair #202 PRESIDENT  
Peter Zarowny #204 VICE PRESIDENT  
Babs Perowne #206 SECRETARY/TREASURER

**Regrets:** Shyam Hira #503

**Guest:** Mike Bobanovic, #310

**Also in Attendance:** Duncan Fairfield, Stratawest Management Ltd.

**(1) CALL TO ORDER**

The Council Meeting was called to order at 6:35 p.m. by Council President, Fraser Blair.

**(2) GUEST'S BUSINESS**

Mike Bobanovic, of Unit #310, attended the Meeting to discuss water pooling on areas of his rear concrete patio. After discussion, Council advised that this pooling on the patio has been like this for quite a number of years and Strata Council will monitor if any leaks or water ingress occurs into Unit #310. Mike was excused from the Meeting at 6:45 p.m.

**(3) PREVIOUS MINUTES**

There being no errors or omissions, it was

**MOVED AND SECONDED (Perowne/Blair)**

That the Minutes of the Strata Council Meeting held August 10, 2009 be approved as circulated.

**CARRIED**

**(4) UNFINISHED BUSINESS**

**a) Fire Exit Sign Quotes (LED):**

A quotation was received from Wallace Electric for new LED fire exit signs at a cost of approximately \$110.00 per exit sign installed. This was then deferred until a later date.

**b) Shed at Unit #310:**

The Property Manager advised that he had received an e-mail from the Permits Department of the City of North Vancouver indicating that the matter regarding the shed at Unit #310 is closed.

Strata Council then advised that there is no further action required regarding the shed at Unit #310.

**(5) FINANCIAL REPORT**

**a) Financial Statements:**

The Financial Statements for July and August, 2009 were reviewed, and it was then,

**MOVED AND SECONDED (Perowne/Blair)**

To approve the Financial Statements for July and August, 2009 as prepared by Stratawest Management Ltd.

**CARRIED**

b) Accounts Receivable:

It was noted that two Owners are in arrears of their Strata Fees.

Owners are reminded that Strata Fees are due and payable on the 1<sup>st</sup> of each month and that interest and late payment charges will be applied to Owners with late payment of Strata Fees.

(6) CORRESPONDENCE

The Property Manager advised that he was in telephone discussion with a representative of an Owner regarding a charge-back for damage to a cast-iron stand pipe in the parkade. Strata Council advises that should Owners/Residents damage common property, it is the Owner's responsibility to pay for this damage.

The Property Manager was asked to contact the representative of the Owner to arrange for a payment plan to reimburse the Strata Corporation for costs to repair this pipe.

(7) NEW BUSINESS

a) Quote For Fence Repair Between Units #305 and #307:

A quotation was received from Shanahan Construction to replace the fence between Units #305 and #307 at a cost of approximately \$2,100.00 and to replace 2 x 2's in the concrete slabs at a cost of \$700.00.

b) Quote for Balcony Repair Unit #303

A quotation was also received to repair the balcony of Unit #303 at a cost of approximately \$2,500.00.

After discussion, it was then

MOVED AND SECONDED (Blair/Perowne)

To approve the expenditure to replace the fence between Units #305 and #307, to replace the 2x2's in the concrete slab of Unit #305, and to repair the balcony of Unit #303.

CARRIED

(8) NEXT MEETING DATE

The next schedule Strata Council Meeting is for Monday, November 30, 2009 at 6:30 p.m. for the draft Budgets.

(9) ADJOURNMENT

There being no further business the Meeting adjourned at 8:00 p.m.

**STRATA COUNCIL MEETING MINUTES**  
**STRATA PLAN VR 326 – CHINOOK HOUSE**

**DATE HELD:** Monday, November 30, 2009

**LOCATION:** The Lounge,  
250 West 1<sup>st</sup> Street,  
North Vancouver, British Columbia

**CALL TO ORDER:** 6:30 P.M.

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<b>Council in Attendance:</b>	Fraser Blair	#202	PRESIDENT
	Peter Zarowny	#204	VICE PRESIDENT
	Babs Perowne	#206	SECRETARY/TREASURER
	Shyam Hira	#503	

**Also in Attendance:** Duncan Fairfield, Stratawest Management Ltd.

(1) **CALL TO ORDER**

The Council Meeting was called to order at 6:35 p.m. by Council President, Fraser Blair.

(2) **PREVIOUS MINUTES**

There being no errors or omissions, it was

**MOVED AND SECONDED (Perowne/Blair)**

That the Minutes of the Strata Council Meeting held September 28, 2009 be approved as circulated.

**CARRIED**

(3) **UNFINISHED BUSINESS**

There was no unfinished business to be discussed by Strata Council.

(4) **FINANCIAL REPORT**

a) **Financial Statements:**

The Financial Statements up to and including October, 2009 were reviewed, and it was then,

**MOVED AND SECONDED (Perowne/Blair)**

To approve the Financial Statements up to and including October, 2009 as prepared by Stratawest Management Ltd.

**CARRIED**

b) **Accounts Receivable:**

It was noted that an Owner is in arrears of their Strata Fees in excess of \$1,300.00 and the Property Manager was directed to write a demand letter to this Owner requesting full payment of past due Strata Fees within two (2) weeks. Failure to provide full payment in that timeframe, the Property Manager was asked to register a lien against this Strata Lot.

Discussion also occurred regarding a charge-back to an Owner who had damaged a cast-iron stand pipe in the parkade at a cost of approximately \$1,000.00. The Property Manager was asked to register a lien against this Strata Lot as no payment has been received to reimburse the Strata Corporation for costs to repair this pipe.

**Owners are again reminded that Strata Fees are due and payable on the 1<sup>st</sup> of each month and that interest and late payment charges will be applied to Owners with late payment of Strata Fees.**

c) **Draft 2010 Budgets:**

The draft 2010 Budgets were reviewed by Strata Council and after some minor changes, it was then

**MOVED AND SECONDED (Hira/Blair)**

To have the draft 2010 Budgets included in the Notice of Annual General Meeting to be considered and approved by The Owners at the Annual General Meeting.

**CARRIED**

(5) **CORRESPONDENCE**

A letter was received from an owner requesting Strata Council permission to store their bike in their parking stall in the underground parkade.

Strata Council advises that the existing Strata Corporation Bylaws do not permit storage of bicycles in the parkade. However, Strata Council intends to attach a ¾ Vote Resolution to the Notice of Annual General Meeting to propose that the storage and parking bylaws be amended and that a new bylaw allowing storage of bicycles in the parkade be permitted.

(6) **NEW BUSINESS**

a) **Contract Renewal with KUA Cleaning Services**

The janitorial service renewal contract with KUA Cleaning Services was signed by Strata Council.

b) **Copy of Financial Statements**

Council Treasurer requested that one copy of the Strata Corporation's Financial Statements be prepared and she will make copies for the other Council Members.

(7) **NEXT MEETING DATE**

The next scheduled Meeting is the Annual General Meeting to be held on Thursday, January 21, 2010 at 7:00 p.m. in the Lounge, 250 West 1<sup>st</sup> Street, North Vancouver, B.C.

(8) **ADJOURNMENT**

There being no further business the Meeting adjourned at 8:20 p.m.