

**MINUTES OF THE STRATA COUNCIL MEETING STRATA PLAN LMS 1447 ROSEMONT HELD ON MONDAY, NOVEMBER 24, 2008 at 3:30 PM**

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Present:	Marion Whiffin	President
	Shirley Curtis	Vice-President / Treasurer
	Ida Gildemeister	Secretary
	Gaye McLenaghan	Landscaping

**1. CALL TO ORDER**

The meeting was called to order at 3:30 P.M. by Shirley Curtis in Suite. 405W.

**Appointment of Officers as follows:**

President: Marion Whiffin  
Vice President and Treasurer: Shirley Curtis  
Secretary: Ida Gildemeister  
Landscaping: Gaye McLenaghan

**2. APPROVAL OF PREVIOUS STRATA COUNCIL MEETING MINUTES:**

Past meeting minutes of November 18th have yet to be received from Dodwell.

**3. CHRISTMAS PARTY:**

The Christmas party will be held on Dec. 16th. in the main lobby at 7:00 P.M.

Everyone is welcome to attend. Wine, beer, and non-alcohol beverages will be provided. Please bring an appetizer or sweets.

Shirley Curtis will put up notices, and provide the glasses. See you all then!

**4. NEW BUSINESS**

**A. Guest suite:**

There was a discussion regarding the use and cleaning of the guest suite. Check in and Check out times have been altered to allow time for the suite to be inspected. The new times are as follows:

Check In : 3:00 P.M.  
Check Out: 11:00 A.M.

It was **MOVED/SECONDED** (Shirley Curtis / Gaye McLenaghan) to approve the check in and check out times **CARRIED**.

If the suite has not been cleaned by the occupant guest at check out, a janitorial service will be hired and charged back to the Guest owner.

Check in times can be flexible if the room has not been rented back to back and is vacant or the previous occupant guest has tidied the room.

Carpets in the Guest suite will be professionally cleaned as soon as possible.

Other items will be checked with Fran Mitchell

**B. 2010 Olympic Games Guest Suite Booking.:**

The regular Guest Suite rules will apply

- only family and friends of owners will apply.
- A limit of three (3) days per guest over the February. 12th to 28th., 2010 time frame. This may be negotiated at the last minute, if there are days available. The idea is to give all our owners an opportunity to have family and friends use the suite.

The fee will be Fifty Dollars (\$50.00) per night during the Olympic dates only.

**C. Fire Safety:**

Shirley reported that the fire alarms are being tested by three companies and will follow up and check with Dodwell Management. As to where the contracts stand and what are the requirements. The property manager, Susan Shearsmith is checking on this.

Volunteers are required to form a committee to establish all owners that may require assistance in case of an emergency. Please submit your name to council if you are willing to help. Gaye is checking for a volunteer to arrange a list of each floor contacts.

**D. Water Ingress:**

A committee is reviewing the reported items. This is ongoing and will follow up. If issues require physical checking by the committee please try and accommodate their time for inspection as it is difficult for all members of the committee to be available at the same time.

**E. Christmas Bonus:**

Moved by Gaye McLenhaghan and seconded by Shirley Curtis, passed.

Christmas bonus to be given to Scrambler two employees who have done an excellent job the past months as our new janitors.

**F. Burned out Lights:**

The list on the bulletin board for owners to add any burnt out light locations is cutting down on telephone calls. Please add any locations that require bulb replacements and the janitors will attend. They are here on Tuesday. and Thursday each week

Following a brief discussion, it was **MOVED/SECONDED** by Shirley Curtis/Ian Henley to approve the financials to August 31, 2008. **CARRIED.**

- There is a refundable deposit on the financials, which the Strata Council has requested an explanation for.

**5. MEETING TERMINATION**

The meeting was adjourned at 6:00pm

**6. NEXT MEETING**

The next meeting is tentatively scheduled for January 7<sup>th</sup> 2009 and February 11<sup>th</sup> 2009, at 3:30pm at Shirley Curtis's. Any items to add to the agenda, please present in writing to Council.

**STRATA COUNCIL MEETING BRIEFS AND RESOLUTIONS**

**STRATA PLAN: LMS 1447      ROSEMONT**  
**DATE HELD:                      FRIDAY, DECEMBER 12<sup>TH</sup>, 2008**  
**LOCATION:                         SHIRLEY CURTIS UNIT 405 (W)**  
**2271 BELLEVUE AVENUE**  
**WEST VANCOUVER, B.C.**  
**CALL TO ORDER:                3:30 P.M.**

**COUNCIL IN ATTENDANCE:**

Marion Whiffin  
Ida Gildemeister  
Gay McLenaghan  
Shirley Curtis

**CALL TO ORDER**

The meeting was called to order at 3:30 p.m.

**BUSINESS ISSUES**

**FIRE PLAN UPDATE**

Marion has been very diligent in getting the fire plan up to date.

- The lock is on the fire box door and all council members received a duplicate key to the fire box. The fire box is located on the 3<sup>rd</sup> floor on the Marine Drive entrance.
- We are up to date on the fire box inspections and the "Red Book" is also up to date.

**GUEST SUITE**

- It was noted that the suggested \$50 rent fee for the guest suite during the 2010 Olympic dates only, needs to be discussed with Dodwell Strada Management.
- A motion was made to have a new key cut for the guest suite. At the moment there are too many keys in too many hands. This new key should be held by Frances Mitchell (301E).
- The motion was moved by Ida Gildemeister and seconded by Shirley Curtis.

**CARRIED**

- It was discussed that it is very necessary to buy new mattresses for the guest suite. Gay and Frances will research for prices etc.

### REVIEW OBJECTIVES FOR 2009 – SET MEETING SCHEDULES

- A meeting with Dodwell Strata Management will be scheduled for January 7<sup>th</sup> 2009.
- Our next Committee Meetings are scheduled for February 18<sup>th</sup> 2009 and March 18<sup>th</sup> 2009

### LANDSCAPING CONTRACT

At the moment we have retained Meridian Landscapers, we have been very pleased with their work and the pricing. We need to make a decision as to whether we want to sign a two year contract with them.

- A motion was made that we sign a two year contract with Meridian Landscapers. The motion was moved by Marion Whiffen and seconded by Gay McLenaghan.

**CARRIED**

- The two year contract with Meridian Landscapers was signed by Shirley Curtis (Vice President and Treasurer)

### CHRISTMAS PARTY

The Christmas party will be on December 16<sup>th</sup>/02. Serviettes and paper plates will be provided. Some wine and beer has been donated.

- On behalf of all the residents, Shirley Curtis expressed our appreciation to Ian Henley, for his service as President of the Strata Council, and presented him with a bottle of wine.

### SNOW PREPARATION

The company, "Snow-Pro", has been asked to do snow shoveling and salting when we have a snow fall. They charge \$50 per hour.

### ADJOURNMENT

There being no further business, the President terminated the meeting at 5:30 pm .

***MERRY CHRISTMAS AND A HAPPY NEW YEAR***

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