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PROPERTY MANAGEMENT DIVISION

APPLICATION FOR TENANCY

I/We, the undersigned, herein known as the Applicant, hereby offer to rent the residential premises known as:

for \$ _____ per month. Plus _____ for utilities (if applicable)

Desired Date of Occupancy: _____

Applicants Full Legal Name

Co-Applicants Full Legal Name

Email _____

Email _____

Phone # _____

Phone # _____

Date of Birth _____

Date of Birth _____

Drivers License # _____

Drivers License # _____

S.I.N. _____

S.I.N. _____

Make/Model of Vehicle _____

Make/Model of Vehicle _____

License Plate # _____

License Plate # _____

Bank Branch _____

Bank Branch _____

Should this application be approved, a security deposit equal to ½ months rent must be paid by Bank Draft or Money Order within 24 hours of application acceptance. If the applicant fails to enter or proceed with the Tenancy Agreement after the deposit is paid, the applicant may be held liable to the Landlord for payment of one months rent. In signing this application, the applicants further acknowledge that TOP PRODUCERS REALTY LTD. PROPERTY MANAGEMENT DIVISION does not hold the security deposit as a stakeholder and may release it in accordance with the instructions of the Owner. In the event the security deposit is released, security deposit and accumulated interest will be released in accordance the the provisions of the Residential Tenancy Act. Within 15 days of the termination of the agreement, a full accounting & refund will be provided including interest earned & any deductions made for cleaning or repairs.

APPLICANTS RESIDENTIAL HISTORY

Please provide a minimum of 5 years history. Use back of page if needed.

Current Address _____

How long _____ Amount of Rent _____

Reason for leaving _____

Owner/Landlords Name _____ Phone _____

Previous Address _____

How long _____ Amount of Rent _____

Reason for leaving _____

Owner/Landlords Name _____ Phone _____

APPLICANTS EMPLOYMENT HISTORY

Current Employer _____

Address _____ Phone _____

Position _____ Date hired _____

Managers Name _____ Salary _____

Previous Employer _____

Address _____ Phone _____

Position _____ Date hired _____

Managers Name _____ Salary _____

APPLICANTS REFERENCES

Please provide references through business, employment, groups or organizations not already given that are not family or personal friends.

Name _____ Phone _____

Relationship _____ Years known _____

Name _____ Phone _____

Relationship _____ Years known _____

Please provide family/personal references for emergencies:

Name _____ Phone _____

Relationship _____ City/Town _____

Name _____ Phone _____

Relationship _____ City/Town _____

CO-APPLICANTS RESIDENTIAL HISTORY

Please provide a minimum of 5 years history. Use back of page if needed.

Current Address _____

How long _____ Amount of Rent/Mortgage _____

Reason for leaving _____

Owner/Landlords Name _____ Phone _____

Previous Address _____

How long _____ Amount of Rent/Mortgage _____

Reason for leaving _____

Owner/Landlords Name _____ Phone _____

CO-APPLICANTS EMPLOYMENT HISTORY

Current Employer _____

Address _____ Phone _____

Position _____ Date hired _____

Managers Name _____ Salary _____

Previous Employer _____

Address _____ Phone _____

Position _____ Date hired _____

Managers Name _____ Salary _____

CO-APPLICANTS REFERENCES

Please provide references through business, employment, groups or organizations not already given that are not family or personal friends.

Name _____

Phone _____

Relationship _____

Years known _____

Name _____

Phone _____

Relationship _____

Years known _____

Please provide family/personal references for emergencies:

Name _____	Phone _____
Relationship _____	City/Town _____
Name _____	Phone _____
Relationship _____	City/Town _____

Please answer the following questions:

Other than yourself, what are the full names and ages of all persons that will be occupying the premises:

Do any persons who will be living in the home smoke? _____

Do you have any pets? _____ If yes, what breed? _____

How many vehicles are there in your household? _____

Do you insure your personal belongings and third party liability? _____

Would you prefer a long term lease or a month to month tenancy? _____

How were you referred to our company? _____

Consent: For the purpose of determining whether my/our application for tenancy is acceptable, I/We hereby consent to the Landlords Agent obtaining credit information reports on me/us (including spouse) from one or more consumer reporting agency or from other sources of such information which may be deemed necessary. We authorize the reporting agencies and other persons to disclose information on me/us to the Landlord and/or Landlords Agent.

This consent is based on the Residential Tenancy Act of B.C. the Credit Reporting Act of B.C. and the Personal Information Reporting Act of B.C. For the purpose of confirming the establishment and maintenance of current and previous credit accounts.

Applicants Signature

Co-Applicants Signature

Dated: _____, 20____, in _____, B.C.

TOP PRODUCERS REALTY LTD. PROPERTY MANAGEMENT DIVISION has the right to reject any applications not completed thoroughly and truthfully. We endeavor to have applications processed within 72 hours, however incomplete or missing information can slow down or cease the process.